

**MINUTES OF THE REGULAR MEETING OF THE  
FAIRPLAY BOARD OF TRUSTEES  
November 7, 2016**

**CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES**

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Gabby Lane who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Ray Douglas and Frank Just. Also in attendance were Town Attorney Lee Phillips, Town Administrator/ Clerk Tina Darrah, Public Works Director Vaughn Mead, Police Chief Joel Vice, and Deputy Town Clerk Claudia Werner. Trustee Eve Stapp was absent.

**AGENDA ADOPTION**

**Motion #1** by Trustee Just, seconded by Trustee Douglas, that the agenda be presented. Motion carried unanimously. (Trustee Stapp was absent.)

**CONSENT AGENDA** (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

**A. APPROVAL OF MINUTES** – October 17, 2016

**B. APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$358,132.37.

**Motion #2** by Trustee Douglas, seconded by Trustee Just, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge- yes, Lane – yes, Douglas – yes, Just - yes. Motion carried unanimously. (Trustee Stapp was absent.)

**CITIZEN COMMENTS**

No citizen comments offered.

**PUBLIC HEARING**

**A. Amended 2016 and Proposed 2017 Budget**

Public hearing opened at 6:02 p.m. by Mayor Lane.

Town Administrator/ Clerk Darrah provided updates for the Board's 2017 Budget Workbooks and requested that a budget work session be scheduled on November 21<sup>st</sup> at 5 p.m.

There were no public comments offered.

Public hearing was continued to November 21, 2016 at 6:00 p.m. by Mayor Lane.

**Motion #3** by Trustee Just, seconded by Trustee Douglas, that the Public Hearing for the 2016 Amended and 2017 Proposed Budget be continued to November 21, 2016 at 6:00 p.m. Motion carried unanimously. (Trustee Stapp was absent.)

**UNFINISHED BUSINESS**

**A. Xcel LED Lighting Discussion**

Kelly Flenniken, Xcel Energy's Area Manager for Community and Local Government Affairs, was present to follow up with the Board regarding Xcel Energy's program to convert existing street lights in Town to LED lights.

The Board expressed interest in visiting a community that had completed the conversion prior to making the decision to select a conversion option for Fairplay. Ms. Flenniken stated that Xcel Energy would be completing the street light conversion for Alma by the end of 2016. They agreed that the Board would view the lights in Alma and respond to Ms. Flenniken.

This item was tabled.

**B. Other discussion items**

No other discussion items were offered.

**NEW BUSINESS**

**A. Should the Board Approve Adoption of Resolution No. 22, 2016, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND BOBBY MCCALL FOR THE MCCALL RESIDENCE EXTERIOR PROJECT."?**

Town Administrator/ Clerk Darrah stated that this resolution approves an agreement with Bobby McCall for the McCall Residence Exterior Project and staff has reviewed the application and has found it in compliance with the PIIP rules and regulations. The applicant is requesting \$678 towards the replacement of windows and siding at the property located at 790 Bogue Street that have a projected materials and labor cost of approximately \$42,000.

**Motion #4** by Trustee Just, seconded by Trustee Dodge that the Board Approve Adoption of Resolution No. 22, 2016, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND BOBBY MCCALL FOR THE MCCALL RESIDENCE EXTERIOR PROJECT." A roll call vote was taken: Dodge- yes, Lane – yes, Douglas – yes, Just - yes. Motion carried unanimously. (Trustee Stapp was absent.)

**B. Should the Board Approve Adoption of Resolution No. 23, 2016, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND JAKE TETREULT FOR THE EVEN IN THE END EXTERIOR PROJECT."?**

Town Administrator/ Clerk Darrah stated that this resolution approves an agreement with Jake Tetreault for the Even in the End Exterior Project and staff has reviewed the application and has found it in compliance with the PIIP rules and regulations. The applicant is requesting \$4,736 towards the exterior improvements at the property located at 889 Steinfeld Parkway that have a projected materials and labor cost of approximately \$14,800. Tina also explained that if the Board approves this PIIP application the budget can be amended to cover the total expenditure in this line item, which would exceed the amount budgeted for 2016. In addition, she explained that Jake was unable to get all of the formal written bids prior to the packet deadline and stated that the Board could approve this PIIP contingent on Staff receiving those written estimates.

**Motion #5** by Trustee Just, seconded by Trustee Dodge that the Board Approve Adoption of Resolution No. 23, 2016, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND JAKE TETREULT FOR THE EVEN IN THE END EXTERIOR PROJECT" contingent on Staff receiving necessary written estimates. A roll call vote was taken: Dodge- yes, Lane – yes, Douglas – yes, Just - yes. Motion carried unanimously. (Trustee Stapp was absent.)

**C. Discussion/ Approval of Engagement Letter between the Town and The Phillips Law Offices, LLC**

Town Attorney Phillips presented an Engagement Letter, wherein he is reluctantly increasing the hourly rate for legal services that his firm provides to the Town. This is the first increase proposed by The Phillips Law Offices in over eight years.

**Motion #6** by Trustee Douglas, seconded by Trustee Just, that the Board approve the new Engagement Letter between the Town and The Phillips Law Offices, LLC. A roll call vote was taken: Dodge- yes, Lane – yes, Douglas – yes, Just - yes. Motion carried unanimously. (Trustee Stapp was absent.)

**D. Other new business**

Town Administrator/ Clerk Darrah stated that Staff has been approached regarding the Board's consideration of allowing the exterior cladding of a conex container located in a zone district where they are prohibited, rather than follow the requirement of removing it from the property.

The Board discussed this possibility and decided not to vary from the Town's current legislation.

**MAYOR AND TRUSTEE REPORTS**

Mayor Lane discussed the Board's judging of the Town's Lighting Contest, and after polling the Board members present, the date for judging was set for December 14<sup>th</sup>.

**ADJOURNMENT**

Mayor Lane, noting that there being no further business before the Board, declared that the meeting be adjourned at 6:40 p.m.

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Gabby Lane, Mayor

ATTEST:

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Claudia Werner, Deputy Town Clerk